

Name of Applicant: _____

Grade: _____

- _____ **1 Statement indicating motivation for applying to OKAA**
(Please give a brief written statement outlining the reason(s) your child(ren) should attend OKAA and your expectations if (s)he is admitted.)
- _____ **2 Two Letters of recommendation - character/academic (Pastor, Teacher)**
(This recommendation / character reference is intended to verify the student's ability to interact positively with peers and accept direction. It is also intended to ascertain the students abilities, willingness to learn, participate as a team player and there likelihood to uphold the schools values.)
- _____ **3 Copy of most recent transcript**
(This is needed to determine academic standing and determine the best way to help our child.)
- _____ **4 Secretary - Clearance for transfer of permanent records**
(This authorizes the academy to obtain a copy of your child's permanent records from the most recently attended school.)
- _____ **5 Treasurer - Financial Clearance**
(The parent and treasurer will jointly determine a method of payment for tuition and other misc. costs.)
- _____ **6 Principal - Academic Clearance**
(This is an opportunity for parent(s), student and principal to discuss the ask questions about the school program.)
- _____ **7 Admissions Committee - If your application was rejected, this is an Appeals Committee.**
(A family may be asked to meet with the admissions committee, which will then consider the application and render a decision.)
- _____ **8 Chaplain - Friendly visit with our Chaplain / Guidance Councillor**
(This is an opportunity for parents and students to meet with the Chaplain and discuss any issues or concerns they might have. This is also a good time to become actively involved in *your* school.)

Note: All new students are on probation for the first semester. During this time they may be asked to leave for misrepresenting required information, social behavior, lack of attendance, academic or other reasons. If a student is terminated due to any of these reasons, lab fees, registration and the current months tuition will not be refunded.

Parents signature

Principals signature of full acceptance

Date:

Date excepted: